

**APPEARANCE BEFORE COUNCIL
APPEARANCE FORM
Town of Campobello**

I, _____, wish to speak at the Town of Campobello Council Meeting scheduled for _____, 20____.

The topic I wish to discuss is:

Signed: _____ Date: _____

Address: _____ Phone: _____

Received on this _____ day of _____, 20__ at _____ am /pm by _____.

Notice:

Any citizen of the municipality may speak at a regular meeting on a matter pertaining to municipal services and operations, except personnel matters, by completing this form and providing it to the Clerk by 12 noon on Monday before the scheduled meeting. The subject matter and purpose for speaking must be stated in detail. Such person may speak at a time designated by the Mayor and shall be limited to a five (5) minute presentation. The decision to allow a citizen to speak is at the discretion of the Mayor.

Any person who willfully disrupts a meeting, to the extent that orderly conduct of the meeting is seriously compromised, will be removed at the discretion of the Mayor.

The following conduct may disrupt a meeting and subject the offending person to removal from the meeting at the direction of the Mayor:

1. Speak without being recognized by the presiding officer, when not in order.
2. Interrupt speakers.
3. Carry on a private conversation during a meeting.
4. Ask questions or make comments.
5. Involve personalities in comments.
6. Argue with the Mayor.
7. Make political speeches.
8. Refuse to abide by a ruling or order of the Mayor.

Robert's Rules #60 States: "If a person-whether a member of the assembly or not-refuses to obey the order of proper authority to leave the hall during a meeting, the chair should take necessary measures to see that the order is enforced, but should be guided by a judicious appraisal of the situation."